

**BOARD OF EDUCATION
OF THE BOROUGH OF INTERLAKEN
REGULAR MEETING**

**March 11, 2024 at 6:00 PM
Minutes**

1.0 CALL TO ORDER

Dr. Abrams called the February 19, 2024, meeting to order at 6:03 PM.

SUNSHINE NOTICE:

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Adequate notice of this Meeting of the Board of Education of the Borough of Interlaken was published in the Asbury Park Press and was delivered to the Municipal Clerk, Borough of Interlaken, in accordance with PL 1975, Ch. 231A.”

ROLL CALL:

● Mr. Ludwig *	Yes_____	No <u>X</u> _____
● Ms. Barrett	Yes <u>X</u> _____	No_____
● Mr. Cohen	Yes <u>X</u> _____	No_____
● Ms. Labella	Yes <u>X</u> _____	No_____
● Dr. Abrams	Yes <u>X</u> _____	No_____

* arrived at 6:06 PM

2.0 FLAG SALUTE

3.0 COMMUNICATIONS - None

4.0 OLD BUSINESS - None

5.0 NEW BUSINESS

- 2024-2025 Budget Presentation - Tentative Budget

6.0 APPROVE MINUTES

It was motioned by Mr. Cohen, seconded by Mr. Ludwig to approve the following minutes:

February 19, 2024

● Mr. Ludwig	Yes <u>X</u> _____	No_____
● Ms. Barrett	Yes <u>X</u> _____	No_____

- | | | |
|---------------|----------|---------|
| ● Mr. Cohen | Yes__X__ | No_____ |
| ● Ms. Labella | Yes__X__ | No_____ |
| ● Dr. Abrams | Yes__X__ | No_____ |

7.0 RESOLUTIONS

A. Approval of a Bill List

It was motioned by Ms. Barrett, seconded by Mr. Cohen to approve the following Bill list:

General Fund - \$195,829.15

February 29, 2024 Payroll - \$1,973.58

- | | | |
|---------------|----------|---------|
| ● Mr. Ludwig | Yes__X__ | No_____ |
| ● Ms. Barrett | Yes__X__ | No_____ |
| ● Mr. Cohen | Yes__X__ | No_____ |
| ● Ms. Labella | Yes__X__ | No_____ |
| ● Dr. Abrams | Yes__X__ | No_____ |

B. Financial Reports

It was motioned by Mr. Cohen, seconded by Mr. Ludwig to approve the following financial reports:

Report of the Board Secretary/Treasurer Dated:

- January 31, 2024

That the listed budget transfer(s) be authorized in accordance with N.J.S.A. 18A:22-8.1 as attached:

Monthly Budgetary Line-Item Status Certification: Be it resolved that the Board Secretary for the Board of Education of the Borough of Interlaken certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3), as of January 31, 2024, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriate in violation of N.J.A.C. 6A:23A-16.10(a); and

Be it further resolved, that the Board of Education of the Borough of Interlaken certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(4), after review of the Board Secretary's monthly financial report and upon consultation with the appropriate District official that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

- | | | |
|---------------|----------|---------|
| ● Mr. Ludwig | Yes__X__ | No_____ |
| ● Ms. Barrett | Yes__X__ | No_____ |
| ● Mr. Cohen | Yes__X__ | No_____ |
| ● Ms. Labella | Yes__X__ | No_____ |
| ● Dr. Abrams | Yes__X__ | No_____ |

C. Approval of the 2024-2025 Tentative Budget

It was motioned by Ms. LaBella, seconded by Ms. Barrett to approve the following:

Recommend Board adoption of the 2024 – 2025 Tentative Budget:

BE IT RESOLVED that the tentative budget be approved for the 2024-2025 School Year using the 2024-2025 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

		General Fund
2024-2025 Total Expenditures		\$1,421,475
Less: Anticipated Revenues		\$158,344
Taxes to be Raised		\$1,263,131

And to advertise said tentative budget in the Asbury Park Press in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at Borough of Interlaken Borough Hall located at 100 Grassmere Ave, Interlaken, NJ 07712 on May 6, 2024 at 6:00 PM for the purpose of conducting a public hearing on the budget for the 2024-2025 School Year.

Adjustment for Enrollment

BE IT RESOLVED that the Interlaken Board of Education includes in the final budget the adjustment for enrollment in the amount of \$116,094. The district intends to utilize this adjustment for tuition necessary for additional students.

Travel and Related Expense Reimbursements

WHEREAS, the Interlaken Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in N.J.A.C. 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

WHEREAS, the Interlaken Board of Education established \$500 as the maximum travel amount for the current school year and has expended \$0 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$500 for the 2024-2025 school year.

- | | | |
|---------------|----------|--------|
| ● Mr. Ludwig | Yes__X__ | No____ |
| ● Ms. Barrett | Yes__X__ | No____ |
| ● Mr. Cohen | Yes__X__ | No____ |
| ● Ms. Labella | Yes__X__ | No____ |
| ● Dr. Abrams | Yes__X__ | No____ |

8.0 PUBLIC COMMENT - None

9.0 EXECUTIVE SESSION

It was motioned by Mr. Cohen, seconded by Mr. Ludwig to go into closed executive session at 6:31 PM to discuss matters of:

1. Matters of attorney client privilege;
2. Contracts - Shore Regional
3. Personnel - Business Administrator Contract

- | | | |
|---------------|----------|--------|
| ● Mr. Ludwig | Yes__X__ | No____ |
| ● Ms. Barrett | Yes__X__ | No____ |
| ● Mr. Cohen | Yes__X__ | No____ |
| ● Ms. Labella | Yes__X__ | No____ |
| ● Dr. Abrams | Yes__X__ | No____ |

It was motioned by Mr. Cohen, seconded by Mr. Ludwig to return from closed executive session at 7:03 PM.

- | | | |
|---------------|----------|--------|
| ● Mr. Ludwig | Yes__X__ | No____ |
| ● Ms. Barrett | Yes__X__ | No____ |
| ● Mr. Cohen | Yes__X__ | No____ |
| ● Ms. Labella | Yes__X__ | No____ |
| ● Dr. Abrams | Yes__X__ | No____ |

10.0 ADJOURNMENT

It was motioned by Mr. Cohen, seconded by Ms. LaBella to adjourn the meeting at 7:04 PM.

- | | | |
|---------------|----------|--------|
| ● Mr. Ludwig | Yes__X__ | No____ |
| ● Ms. Barrett | Yes__X__ | No____ |
| ● Mr. Cohen | Yes__X__ | No____ |
| ● Ms. Labella | Yes__X__ | No____ |
| ● Dr. Abrams | Yes__X__ | No____ |